

CITY COUNCIL REPORT

Public/Private

DATE: June 12, 2015

TO: Mayor and Councilmembers

FROM: Chief Kevin Treadway, Sgt. Matt Wright

CC: Jeff Meilbeck, Josh Copley, Jerene Watson, Leadership Team

SUBJECT: AGENDA ITEM # 9 TITLED LIQUOR LICENSE PRESENTATION
ON THE JUNE 9, 2015 WORK SESSION

This is in response to Council member Evans request for further information regarding Agenda Item #9 Liquor License presentation discussed during the June 9, 2015 work session.

DISCUSSION

During the work session presentation on liquor license on June 9, 2015, Council member Evans asked if there is an Arizona State Liquor Control agent assigned to the Flagstaff area to assist the police department in liquor related issues. Council Member Evans also asked about the audit processes in reference to businesses selling alcohol under a series 12 restaurant liquor license. Council Member Evans wanted to know how these businesses were audited, and how often these types of audits were completed by the Arizona Department of Liquor License and Control.

On June 10, 2015 contact was made with Special Investigator Herb Carruthers of the Arizona Department of Liquor License and Control. Special Investigator Carruthers confirmed he is currently assigned as the investigator in charge of the Flagstaff area of Northern Arizona. Special Investigator Carruthers indicated that his office is located in Phoenix but he is available to respond to Flagstaff as needed. Carruthers indicated he is available by request for any special investigations, or local event that could involve possible liquor violations. Special Investigator Carruthers did not have set number of times per month he proactively visits liquor establishments in Flagstaff, however he indicated he worked in Flagstaff (6) times last month.

Carruthers explained that series 12 liquor licenses owners/operators are required once a year to provide an audit to the Arizona Department of Liquor License and Control, (AZDLLC). This information provided to the state is to prove that the

business in question has obtained at least 40% of the businesses gross revenue from the sale food. Special Investigator Carruthers also stated that an audit of such records can be conducted at any time by AZDLLC if suspicion arises that this law is being violated.

RECOMMENDATION / CONCLUSION

This report is for information only.